

KCS-PTO Meeting Minutes

September 7, 2017

1. Call to Order – 4:32 PM

2. Treasurer's Report – separate report available

- June - August Report (6/7/17-7/7/17)
- PTO ending balance: \$3,993.86
- Basketball ending balance: \$10,118.37

3. Old Business

- Halloween at Emery Park – The PTO will assist Kent Park & Rec in organizing the “Boo Bash.” The venue may be changed to the firehouse; details will be worked out in the near future.

4. New Business

- Monthly Meetings – will be held the first Thursday of the month except in March when it will be held on the second Thursday. The October meeting will adjourn at 4:30pm; the months thereafter will begin later and determined at a later date.
- 2017-18 School Directory – Mrs. Budge will investigate whether sending the directory as an attachment in an email is in line with privacy policy.
- School Store – Hours must be changed due to the earlier start of school. Opening during snack and/or lunch hours was discussed.
- Open House – Sue will provide childcare in the cafeteria for a fee of \$50. The PTO will set up a table in the school lobby.
- Grandparents' Day 10/13 – The PTO will handle registration and provide breakfast. An email will be sent out in search of volunteers.
- Parent Teacher Conference Dinner – will be held on Wednesday 10/18. Erika will make lasagna and Christina will provide bread, salad, and beverages.
- Nature's Classroom 10/23-10/27 – The PTO will provide breakfast (mini bagels, mini muffins, fruit, OJ, and water) as well as coffee.
- Fall Family Portrait Fundraiser – Professional photography services donated by a KCS parent. Sessions will be held in October for a \$25 session fee; all proceeds will benefit the PTO. Dates TBD.
- Gilmore Girls Weekend 10/20-10/22 – The PTO was approached to participate in a Food Booth. A food permit must be obtained from the town; Christina will discuss other food regulations and protocol with the festival organizers. Providing a coffee bar during breakfast on Saturday and Sunday from 8-10 AM was discussed.

- 2017-18 Fundraisers
 - Family Fun Day – Christina is waiting on a response from Club Getaway.
 - SquareOne Art – Ellen Tarrabarra will have the student artwork by October 6th. Orders will be fulfilled in time for Christmas; orders can also be placed online through April.
 - XL Center – The Harlem Globetrotters event is on 2/17 at 2pm. Tickets will be sold at a cost of \$26.50. Orders must be placed by 11/22. If 50+ tickets are sold, there will be a meet and greet with the Globetrotters.
 - Scholastic Book Fair – will be open the week of 12/11 from Wednesday to Friday, open late on Wednesday. The Spring Book Fair will be open the week of March 19th.
 - Yearbooks – Christina will research prices from Lifetouch and Images Unlimited.
 - Other Fundraising Ideas for the Winter/Spring
 - Family Movie Night
 - Tag Sale/Carnival
 - All-school Dance with a Silent Auction and Student Artwork Auction around Valentine’s Day
 - The PTO voted against the following fundraisers:
 - Holiday Shoppe due to conflict with the book fair
 - New school apparel orders
 - Calendars
 - Read-a-thon
- 4th Grade Field Trip to Big E in Massachusetts (Michelle Mott) – The PTO will provide the entire \$500 if we do not have the 5th/6th grade field trip expense. Otherwise, the PTO will provide \$250.
- 8th Grade Field Trip to 9/11 Memorial in NYC (Cindy Wilson) - The PTO will provide the entire \$500 if we do not have the 5th/6th grade field trip expense. Otherwise, the PTO will provide \$250.

5. Motion to Adjourn – 6:20 PM